

2012 Access Control Training



Location	February	April	June	September	November
Beckton	Basic: 8th Intermediate: 9th				
Reading		Basic: 3rd Intermediate: 4th			
Glasgow			Basic: 13th Intermediate: 14th		
Birmingham				Basic: 19th Intermediate: 20th	
Rochdale					Basic: 7th Intermediate: 8th

Booking Form - Section 1: Invoicing Information

Name:	
Company:	
Address:	
City:	Postcode:
Tel:	Fax:
Email Address:	
ADI Account Number:	
Order Number:	
<input type="checkbox"/>	Tick here to agree to the terms and conditions

Basic Course = £130 + VAT

Intermediate Course = £130 + VAT

Basic Course Summary:

1. Basic audio & video entry including overview of DDA
2. "Hands on" Audio Entry
3. Stand alone keypad access systems
4. Stand alone card access systems
5. "Hands on" Stand alone access
6. Overview of networked/online access systems
7. Cards & Fobs
8. Card printers
9. Biometric options
10. General overview of Electronic locking.
11. PSU's, exit buttons and ancillaries.
12. "Hands on" Locking and Ancillaries.

Intermediate Course Summary:

1. Multiple entrance Audio & Video entry
2. Digital Audio & Video entry
3. "Hands on" Multi entrance or Digital Audio/Video entry
4. Interlocking Doors
5. Networked/Online Access Control
6. "Hands on" Network/Online Access Control
7. Integration of Access Control & CCTV
8. Biometric options
9. Electronic locking Inc Specialist locking
10. "Hands on" Locking
11. Problem Solving

To book yourself on the course please fill out section 1 and 2 of this booking form. Further details for how to book or for any course queries can be obtained overleaf.

Terms and Conditions:

Payment Terms

Full payment must be received at least 14 working days before the course.

Cancellation

- Cancellations and requests to transfer must be made in writing either by email, letter or fax and will be acknowledged in writing.
- If you cancel a booking more than 15 days working days before the course, a full refund will be given.
- Occasionally a training course may be cancelled due to unforeseen circumstances. We reserve the right to cancel or to reschedule a planned course under these circumstances. Where cancellation or rescheduling decisions are made, neither ADI Global Distribution nor it's employees or agents shall be held liable for any direct or indirect expenses or for any loss of time, earnings or business however these may have been incurred. Every effort will be made to give reasonable notice of a cancellation or postponement.
- For cancellations made less than 14 working days or less before the course or for 'no shows' full payment is required. There will be no charge if a substitute student is nominated.

